Beyond the Bell Toolkit Training
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21st CCLC Spring Conference – Bloomington-Normal IL

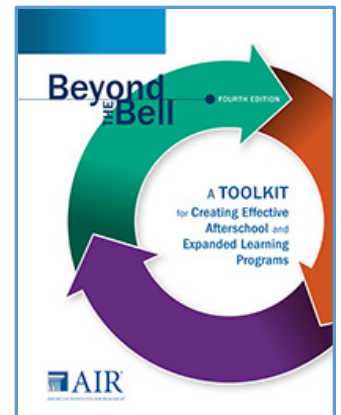**Facilitators:**

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What is the BTB Toolkit?

The *Toolkit* is a practical and easy-to-use guide to afterschool programming that contains great information for program leaders who want to start or improve an afterschool or expanded leaning program.

Who can use it?

It is designed to be a resource for program leaders from both community-based and school-based programs.

Is it easy to use?

Yes! The Toolkit is divided into six stand-alone sections and contains 96 ready-to-use tools to support your efforts in program management, design, partnerships, delivery, evaluation, and continuous program improvement.

How do I get started?

Simply turn to page 2 and read the paragraph entitled "Knowing Where to Start". This will remind you of how the toolkit is laid out, as will the next paragraph, "Using the Features of This Toolkit".

Beyond the Bell – Live!   On-line access to your Beyond the Bell Toolkit

Like the hardcopy version you have already received, the *Beyond the Bell Online Toolkit* is meant for program leaders from both community-based and school-based programs as a resource to help you through all the challenges of starting and running a program. It works well both for those starting a brand-new program and those looking to improve an existing program.

You should have already received your unique subscription code. If not, please contact your program administrator.

Here are the steps for accessing the on-line version of the Beyond the Bell Toolkit:

Step 1. Visit https://beyondthebell.org/online-home to get started.

Step 2. Click on "Create New Account."

Step 3. Create a username and enter your e-mail address.

Step 4. Enter your unique subscription code

Step 5. Check your email for a link to continue your account setup.

Once on-line you can take the **Toolkit Navigator Quiz** to help you determine what content in the Toolkit is most relevant for your program right now. This 20-question quiz is designed to guide you to the most relevant starting point in the Beyond the Bell cycle.