21st Century Community Learning Centers

Amendment Reminders

Illinois State Board of Education
January 10, 2017
Important Reminders

• An amendment must be submitted when any cell within the approved budget changes by $1000 or 20% whichever is greater; or if you are opening a new cell within the budget.

• Amendments must be submitted and approved prior to the purchase or desired change.
Important Reminders (cont.)

- Amendments may be submitted at any time throughout the program year.

- Final amendments must be submitted no later than **30 days** prior to the approved end date of the project.

- All amendments must be submitted electronically through iWAS.
Amendments should include as much detail as possible in the narrative section of the budget.

Do not delete the original, approved narrative. State the changes to be made in a new narrative titled Amendment 1 directly following the approved narrative. Repeat for subsequent amendments.

Double check all calculations to ensure that the formula provided within the narrative aligns with the total provided.
When in Doubt.....

- Refer to the Fiscal Policy and Procedure Handbook

- Contact your ISBE Principal Consultant
  - Kenya Davis
  - Kristy Jones
  - Sarah Ogeto
21st APR Federal Report System (21 APR)

Updates and Reminders
Data Reporting Reminders

2015-2016 terms windows will reopen for review and updates on:

Dec 15-Jan 11  Spring 2016
Jan 13  Certification Closes
GPRA Measures

• Congress established GPRAs in 1993 to improve government performance management.

• State assessments, and teacher-reported improvements are collected by the federal 21st CCLC data collection system. These two outcomes are used to report state performance according to the Congress-established Government Performance and Results Act (GPRA) for Illinois.

• U.S. Department of Education analyzes these data to report annually on the GPRAs to Congress.
Reporting Outcomes

**STATE ASSESSMENT**

- **READING**
  - PreK - 5: Improve from not proficient to proficient (1854)
- **MATH**
  - 6 - 12: Improve from not proficient to proficient (1855)

**TEACHER REPORTED**

- **HOMEWORK & PARTICIPATION**
  - Teacher reported improvement (1038)
  - Teacher reported improvement (1039)
- **STUDENT BEHAVIOR**
  - Teacher reported improvement (1041)
  - Teacher reported improvement (1042)
  - Teacher reported improvement (1043)
  - Teacher reported improvement (1040)

**KEY**
- Data Source
- Category
- User Input
- System Generated
## Updates: Reporting Teacher Survey Data

### Steps in reporting teacher survey data:

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Click Center Name</td>
</tr>
<tr>
<td>2</td>
<td>Click Activities, then Staffing, then Participation and, then Outcomes</td>
</tr>
<tr>
<td>3</td>
<td>Select which measure(s) your state is reporting, you may select more than one measure</td>
</tr>
<tr>
<td>4</td>
<td>Enter Teacher Reported data and improvement data for grade PreK-5th students, if applicable, for regular (30+ days) participants</td>
</tr>
<tr>
<td>5</td>
<td>Enter Teacher Reported data and improvement data for grade 6th-12th students, if applicable, for regular (30+ days) participants</td>
</tr>
<tr>
<td>6</td>
<td>Click Review Outcomes</td>
</tr>
<tr>
<td>7</td>
<td>Click Edit if you need to make changes</td>
</tr>
<tr>
<td>8</td>
<td>Click Submit Outcomes</td>
</tr>
</tbody>
</table>
Updates: Benchmarking Tool

- The web-based tool will allow you to benchmark your 21st CCLC program, as well as compile student level performance results on the state test in order to fulfill reporting requirements.
- Will serve as a secure state data warehouse for 21st CCLC.
- Will require all grantees to submit student rosters two times a year.
When in Doubt.....

- Refer to the APR 21 Guides, data dictionary, and FAQs at: https://21apr.ed.gov/support

- Contact:
  - Sarah Ogeto at sogeto@isbe.net or via phone at 217.524.4832
Grantees monitored by ISBE through annual three tiered monitoring and compliance process.
• All grantees receive Tier 1 monitoring.
• Level of additional monitoring is determined by risk analysis.
Monitoring Levels

• Tier 1: Self-Monitoring Packet
  ➢ Everyone receives this level of monitoring
• Tier 2: Desktop Monitoring
  ➢ Determined by Risk Analysis data
• Tier 3: On-site visit
  ➢ Determined by Risk Analysis data
The Risk Analysis is divided into six buckets:

- Program Organization
- Project Design
- Programming Practices and Quality
- Building Supportive Relationships
- Fiscal
- Quality Assurance and Data Collection
Monitoring Timeline

- Tier 1: Fall
- Tier 2: Late Winter through Early Spring
- Tier 3: Late Spring through Summer
Financial

• External Assurances Audit:
• Each grantee may receive an on-site financial audit during their 5-year grant cycle.
Communication

• Let us know if you have a special presentation planned and we will try to attend.
• This is not the Tier 3 On-Site Visit just our way of seeing the great programming that is taking place throughout the state.
When in Doubt.....

- Refer to your original application and other guiding documents

- Contact your ISBE Principal Consultant
  - Kenya Davis
  - Kristy Jones
  - Sarah Ogeto