



TELL YOUR STORY YEAR ROUND

Sample Log Worksheet

Category	Function	Example
Who:	This can be a student to spotlight or a teacher, the activity leader – any relevant person or persons. It may be a good idea to include the name of a contact person in case the reader has any follow-up questions.	Billy Jones OR Mrs. Smith's group
What:	A brief description of the activity and lesson. Let the reader know what the group did that day. Name any applicable resources, materials, or software programs so the reader can learn about available support resources.	Math Center: Measuring Hands and Feet from SEDL's Afterschool Training Toolkit for Math. Students traced their hands and feet, made predictions about which were larger, and measured to find out if they guessed correctly.
When:	Dating the update is valuable for record keeping and to help keep track of the amount of time that has passed since topics were covered.	May 17, 2013
Where:	It is nice to have a description of the environment. Did they use the computer lab? Go outside? Take a field trip?	The math center features four large desks with four chairs at each desk.
Why:	This is a good chance to mention areas that specific students need improvement and how the activity addressed those areas. Also note the learning objectives for the activity. The toolkits list learning goals for all lessons.	Billy was struggling with units of measurement, and had a much better understanding after the activity. AND/OR Learning Goals: ✓ Understand length, width, height and area and how they connect ✓ Use specific strategies to estimate measurements ✓ Select and use appropriate standard and nonstandard units and tools of measurement ✓ Test predictions and communicate mathematical reasoning
How:	List any other relevant or interesting information about the activity. Were there any tools or materials used that were not mentioned above? Can the students try this at home? How?	Students can practice at home with a pencil, paper, and a ruler.



LOG WORKSHEET

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What:

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Where:

Why:

How:
